



University of Saint Mary of the Lake

Institute for Lay Formation

Intent to Begin Form

Funding provided by the Catholic Education Foundation

Complete this form to indicate that you plan to begin the Lay Leadership Program. Reimbursement will be made following completion of each of the two academic years. Grant funding is based on available budget.

Name _____ Social Security # _____

Home Address _____

City _____ Zip Code _____ Home Phone _____

Work Phone _____ E-mail _____

Home Parish, City _____

Employer _____ Employment Start Date _____

Position _____ # of years in position _____

Check one: Full time Part-time, # of hrs per week ____ Volunteer

Name of immediate supervisor (OR Pastor of a Parish Ministry) _____

Online Certificate Program you intent to begin _____

Expected Date of Certificate Completion _____

Cost of Program _____

1. Briefly describe your paid or volunteer ministry positions in any Diocesan Agency or parish over the past three years. (Position, Title, Diocesan Agency, Name of Parish, General Duties)

2. Describe how this certification will aid you in your current and future ministry. Be specific.

Your intent to begin form packet must include a letter of support from the pastor of your parish ministry (and/or) letter of support from supervisor.

Please submit intent to begin form and letter of support to:

Catholic Education Foundation

ATTN: *Our Lady of the Lake Lay Leadership*

16555 Weber Road

Crest Hill, IL 60403

Any questions? contact SRoberson@dioceseofjoliet.org or call 815-221-6127