



The University of Dayton
Virtual Learning Community for Faith Formation
Intent to Begin Form
Funding provided by the Catholic Education Foundation

Complete this form to indicate that you plan to begin the on line certificate program through the University of Dayton.
Reimbursement will be made following completion of the program,
Grant funding is not guaranteed and is based on available budget.

Name _____ Social Security # _____

Home Address _____

City _____ Zip Code _____ Home Phone _____

Work Phone _____ E-mail _____

Home Parish, City _____

Employer _____ Employment Start Date _____

Position _____ # of years in position _____

Check one: Full time Part-time, # of hrs per week ____ Volunteer

Name of immediate supervisor (OR Pastor of a Parish Ministry) _____

Online Certificate Program you intent to begin _____

Expected Date of Certificate Completion _____

Cost of Program _____

1. Briefly describe your paid or volunteer ministry positions in any Diocesan Agency or parish over the past three years. (Position, Title, Diocesan Agency, Name of Parish, General Duties)

2. Describe how this certification will aid you in your current and future ministry. Be specific.

Your intent to begin form packet must include a letter of support from the pastor of your parish ministry (and/or) letter of support from supervisor.

Please submit intent to begin form and letter of support to:

Catholic Education Foundation
ATTN: *DAYTON CERTIFICATION*
16555 Weber Road
Crest Hill, IL 60403

Any questions? contact SRoberson@dioceseofjoliet.org or call 815-221-6127